



Scoil Bhríde Buachaillí

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Chairperson Board of Management: Declan Murray
Chairperson Parent Association: Ciara Duffy
Principal: Séamus Sullivan, B.Ed., Dip. Man.Ed., M.Ed.
Deputy Principal: Eiven Shanahan, B.Ed., C.Dip. A.&F.

R.C.N. 20118990 - Roll No. 18046A

BREAKTIME SUPERVISION POLICY

Introduction

The following policy was ratified by the Board of Management, in accordance with Circular 29/03 “*Supervision for Mid Morning and Lunchtime Breaks*” (Department of Education and Science (DES)) and Circular 33/2013 “*Public Service Stability Agreement 2013 – 2016 (Haddington Road Agreement)*”. *Supervision Scheme in Primary Schools*” (DES, June 2013).

Aims and Objectives

The aims and objectives of this policy are to provide clearly defined guidelines and procedures for the supervision and care of the children in our school at mid-morning and lunchtime breaks so as to ensure their safety and welfare during break times.

Supervision Requirement

Supervision will be compulsory for all teachers. Each teacher will be required to be available to provide 43 hours supervision per annum. Hours provided under the revised supervision scheme (June 2013) will, in addition to usage under the existing scheme, be used to cover all uncertified sick leave absences, and the first day of force majeure leave and illness in family leave.

Organisation of Supervision

Supervision will be organised on a rota basis with teachers usually placed on duty on the same days each week in a given month. Copies of the month roster will be displayed in the Staff Room, in the First Aid Room (Room 0.08), in the Principal’s office and will be circulated to all staff via Aladdin before Lón Beag on the first school day of each month. The Principal will supervise in a roaming capacity at break times.

In the case of medium to long-term teacher absences, e.g. study leave, maternity leave, extended periods of sickness, or other exceptional circumstances, a substitute teacher will carry out the absent teacher’s supervision duties. For health and safety reasons, particularly during pregnancy, teachers may make a request to carry out some or all of their supervision duties over a shorter period of the school year and/or to substitute additional indoor supervision duties (e.g. wet morning and wet day supervision) for outdoor duties. Any such request should be made to the Principal.

Responsibilities of Teachers and SNA’s on Supervision Duty

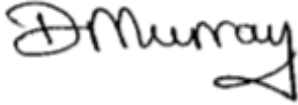
The teacher or SNA on duty at break times will:

- present for duty on time, i.e. 10.45 a.m. at Lón Beag and 12.35 p.m. at LÓN MÓR;
- monitor the designated area carefully, observing optimum concentration, i.e. refrain from entering lengthy conversation with a colleague or child alike;
- follow the rules and guidelines as set out in the Code of Behaviour regarding behaviour of the children and the recording of any breaches of discipline and subsequent sanctions;
- only permit a child to leave the playground when First Aid attention or toilet facilities are needed. Any child sent to the First Aid room (Room 0.08) as a result of injury or to use the toilet will be accompanied by an adult or another child;
- record any and all details of serious incidents/injuries in the Incident Book in the Secretary’s office;

- remain on active supervision duty until the class teacher (or the teacher of the class next door) returns to assume responsibility.

Ratification and Review

This policy was ratified by the Board of Management on the date below and communicated to staff and parents thereafter. It is applicable from the date below and subject to regular review by the Board of Management. Revised copies/updates of the policy are available on the school website and issued in hard copy to parent(s)/guardian(s) upon request.



Signed:

Declan Murray (Chairperson, Board of Management)

Date: 25th March 2019